

The Governing Council of Alice King Community School
DRAFT Meeting Minutes
August 17, 2016

I. Confirmation of Quorum

A quorum was present with the following Governing Council members in attendance: Aaron Kugler, Molly Bell, Marcos Martinez, Jennifer Hathaway, Victor Gamiz, Connie Chene, Jane Knap. Aaron Kugler called the meeting to order at 5:34 pm.

Governing Council members absent (excused): Tim Schroeder

Staff in attendance: Tonya Newton, Kristi Collins, Becky Sanchez, Tara Bishop

II. Amendments to the Agenda

Motion by Marcos Martinez to remove the Foundation Report from the agenda and move Audit Committee Report (IV-E) forward on the agenda, second by Jennifer Hathaway, vote unanimous.

III. Adoption of Amended Agenda

Motion by Jane Knap to adopt the amended agenda, second by Victor Gamiz, vote unanimous.

IV. Adoption of July 13, 2016 Meeting Minutes

Motion by Jane Knap to approve the July 13, 2016 meeting minutes, second by Molly Bell, vote unanimous.

V. Council Committee Reports

A. Audit Committee, Jason Kugler, Chair

Jason Kugler reported the progress of our 2016 Audit. Members of the audit committee will meet with the auditors at the end of August. This year, because of the building purchase, the AKCS Foundation will take part in the audit.

B. Finance, Facilities and Human Resources Committee, Marcos Martinez, Chair

Standard journal vouchers

Motion by Marcos Martinez to approve the following BARs, second by Jennifer Hathaway, all BARs pass:

- BAR 001-116-1617-0001-I
- BAR 001-116-1617-0002-I
- BAR 001-116-1617-0004-D
- BAR 001-116-1617-0005-I
- BAR 001-116-1617-0006-IB
- BAR 001-116-1617-0007-IB
- BAR 001-116-1617-0008-I

C. Nominating and Council Professional Development Committee, Connie Chene, Chair

Governing Council training will be offered in late October.

We have decided to stay at 8 members for the time being. At the annual meeting Connie will present a slate with renewals for Marcos Martinez, Tim Schroeder, Molly

Bell and Jane Knap. The annual meeting slate will not include any prospective new members.

D. Policy Committee, Jennifer Hathaway, Chair

Discussion points of proposed Policy Manual changes.

- Pg 22 - Catastrophic leave -- Wait 6 months, lower the donation to one day.
- Do we have a consensus about how to reconcile current language?
- Pg 25 Section VII What are support services? Janitorial? This language is vague, recommendation to remove this section.
- Pg 26 Section VIII C Is language still current for how snow days are announced? Policy committee will update recommended language changes.
- There is language about public transportation...where do we stand on the busses and do we need to change this section
- Pg 27 Section VIII D 1. Are we comfortable with the last two sentences of the paragraph? The GC does not believe that this belongs in the policy manual.
- Pg 29 Section VIII—Curriculum Development. This has a header and no text. Is there a committee on Curriculum Development? Is a policy needed? If so what should that policy include?
- Pg 30 Section IX C Do they do quarterly audits?
- Pg 30 Section IX C 2 v Do they do inventory reconciliation? Are these done in April?
- Pg 31 Section IX C 3 Do we have a year end meeting? Is that is June or July? Are the books closed then?
Is there a formal presentation at the Sept meeting (annual meeting) by the Finance Committee (Marcos)?

First readings. There are three first reading for consideration. The changes are summarized here.

- Pg 18 V A—Add words “in July” to designate when the handbooks will be reviewed.
- Pg 23 VI A—Change from Student Handbook to Family Handbook. Leave sections A and H. Remove all others in this section (VI)
- Pg 26 VIII A 1 and 2—Remove the words Goal and Objectives
- Pg 27 Section VII D 1 i. Remove second and fourth sentences, as they are opinion.

E. STEM Committee, Victor Gamiz, PhD, Chair

Victor Gamiz recently visited and learned about opportunities at the AFRL La Luz Academy for science, technology, engineering and math (STEM) education outreach programs for 5th-12th graders. This program can potentially enhance our new upper grade curriculum (grades 6-8). Tonya Newton, Kristi Collins will tour La Luz Academy to learn more in the near future.

VI. New Business

- A. Approval of attendance by Tara Bishop to the 2017 NAEA National Convention in New York to advance her knowledge and professional skills in developing and nurturing habits of mind in the visual arts.

Motion by Marcos Martinez to approve Tara Bishop's attendance at the 2017 NAEA Convention, second by Marcos Martinez, vote unanimous.

VII. Reports and Miscellaneous

- A. Head Administrator's Report, *Tonya Newton, Chair*

Highlights from the Head Administrator's report:

- Students: Not all 408 students arrived for the 2016/2017 school year. We are working on filling positions at various grade levels at this time. We hope to enroll more 7th grade students between now and the November move.
- Staff: After some movement, we are interviewing for one educational assistant for the 2016/2017 school year
- Curriculum and Instruction: AKCS was awarded extra monies in the "Reads to Lead" grant. Money from this grant will support the salary of two reading interventionist, two assistants to push in during reading instruction in K-3rd grade, and provide money to support school wide training in the area of reading. Money from the grant will also be used to purchase and create an "iPad lab" for the lower grades to utilize for reading support and assessment.
- New AKCS Facilities:
 - 8100:
 - Safety reports are excellent (no injuries)
 - Drywall is going up
 - New planter for the trees is being poured
 - Asphalt has been removed outside
 - Additions will begin shortly
 - Hart Construction feels that we on are target for school start at building as planned.
 - 8009 (Annex)
 - 6th and 7th grade students currently occupy the building
 - The site has been fenced
 - Basketball goals have been ordered and will be installed as soon as they arrive
 - Staff, students and parents are pleased with the campus and the academics

VIII. Meeting Adjourned

Motion to adjourn meeting by Marcos Martinez at 7:56 pm, second by Connie Chene, vote unanimous.

Molly T. Bell
AKCS Governing Council Secretary

Molly Bell 9/14/16