

*J. K. King* 12/14/16

The Governing Council of Alice King Community School

~~AKCS~~ Meeting Minutes

November 9, 2016

I. **Confirmation of Quorum**

A quorum was present with the following members in attendance: Jennifer Hathaway, Molly Bell, Connie Chene, Jane Knap, Victor Gamiz. The meeting called to order at 5:40 by Jane Knap.

Governing Council Members absent (excused): Marcos Martinez, Aaron Kugler, Tim Schroeder

Staff in attendance: Tonya Newton, Becky Sanchez, Rhonda Cordova, Bethany Langley, Kristi Collins

II. **Adoption of the Agenda**

A motion to adopt the agenda was made by Connie Chene, and seconded by Molly Bell. There was no discussion and the motion passed unanimously.

III. **Approval of the Meeting Minutes from October 5, 2016**

A motion to adopt the meeting minutes was made by Molly Bell and seconded by Connie Chene. There was no discussion, and the vote was unanimous.

IV. **Public Comments**

There were no public comments.

V. **Comments from Council Members**

Connie commented about how wonderful the open house was, and how she enjoyed seeing parents and students that were there when she was principal. Tonya commented on the fact there was a good turnout of teachers, and how they took the opportunity to handout of pickup cards to parents and go over the new drop off and pick up procedures. Tonya and Kristi discussed the issues that had arisen the first few days with drop off/ pick up, but emphasized that it was getting better each day. There had been some concern as the school across the street releases at the same time as the second dismissal, but the principal at that school has been approachable and easy to interact with. Furthermore, first dismissal at AKCS is when most of the kids leave. Tonya has been directing traffic at end of day, and parents are learning the routines. There was a discussion of how noisy the school is when in session. There is some issue with noise between classrooms and weather stripping for the connecting doors is being explored. The chairs are also getting tennis balls on the legs to reduce noise. PE has been moved to the Annex to reduce the noise level in the main building. Michelle Negrette will be contacted regarding some of these concerns.

Connie Chene, Jane Knap and Jennifer Hathaway discussed the NMCCS conference that was held on Oct 27-28. Connie felt some of the sessions were not as helpful as they had been in the past. Jane commented that the session on Parliamentary procedures was excellent. Jennifer said she felt she still had a lot to learn about being an effective board member. Jennifer will contact Donna Vanlandingham to see when the power points from the conference will be made available.

## VI Council Committee Reports

### A. Finance, Facilities and Human Resources Committee, *Rhonda Cordova, Business Manager*

1. Rhonda Cordova gave the Finance Committee Report. She stated that our operational budget was \$10,635 with an additional \$22,373. However, a new Special Ed teacher had just been hired which will cost approximately \$35,000. She continued to say that the Puentes Para Los Ninos grant is not announced until January, which could be approximately \$125,000 but that there were no guarantees as more schools are applying for this grant.

Additionally, there is an issue at the Old Town location as the landlord is requiring AKCS to remove the portable. Tonya and Rhonda discussed that they are trying to get another school to take the portable, but that it might cost \$20,000 to be removed. Tonya said that HART construction will help with removing the shed and fencing and what else has to be removed from that locations. Rent has to be paid until the Old Town location has been completely cleared out.

Furthermore, there is an issue with the maintaining the adequacy standards at the Old Town location, even though we are no longer in the building. We were only given half of the allocation for the Old Town Location. We will be given the full amount for the new location, but we also want to get the full amount for the Old Town Location to offset operational costs.

#### 2. Approval of BAR

BAR 001-116-1617-0011-IB to establish initial budget for lease. Motion was made by Victor Gamiz and seconded by Molly Bell. There was no discussion and the vote was unanimous.

### B. Nominating and Council Professional Development Committee, *Connie Chene, Chair*

Connie reported that she is willing to organize the progress of Council Members on their training hours. She asked that Members send any hours they have completed to her and she will remind us of the hours we still need to complete. She also reminded us about the free monthly training through the PED, which was a good way to get the required hours. The spaced in these classes fill fast so need to get on list if you want to attend. Rhonda will send out schedule for the year. Connie also suggest that we save paperwork from training in case we need to verify hours later.

### C. Policy Committee, *Jennifer Hathaway, Chair*

1. Jennifer Hathaway reported that she and Jane had been hard at work over the last month.

## 2. First Readings

There are three items for first readings, summarized below

Section II C. - Add the words gender identification.

Section III F 1 - Add the words or the Alice King Community School Foundation

Section IV B 2 viii Strike text and change to read Attends all Council meetings in an advisory role.

There was discussion of the third proposed change as to the words "advisory role. It was decided to change the first reading to say "Attends all Council meetings."

## 3. Draft Media Policy

A draft of a new Media Policy was presented. Jennifer commented that she looked at other policies and pulled the most relevant parts for our policy. It was suggested that we contact the Montessori on the Rio Grande for a copy of their media policy, as well as Rio Rancho and the PED site regarding Board Policy.

Kristi suggested that we remove the first sentence from Section 1. i. leaving "The privacy protection of the students shall be a main priority at all times." And to add the sentence "Student's names, faces, and families remain private under all circumstances." to Section 3 ii a.

Jennifer will try to acquire a few more examples of media policies to see if anything is missing from our policy and it will be revisited next meeting.

The policy regarding Inspection of Public Records was raised during the discussion of the Media Policy. Rhonda will provide us with a copy of this policy so it can be reviewed.

## D. STEM Committee, Victor Gamiz, Chair

Victor provided a handout from La Luz Academy, and reported on his visit to the students rocket launch he attended in October. He emphasized how much the students enjoyed the experience and the kids built and launched the rockets themselves. Students were just as excited about the failures as the successes. There was an emphasis on safety. There are still opportunities to see the academy in December. An effort will be made to utilize this free service.

## VII New Business

### A Discussion of the Move, New Building and Bussing.

Much had been discussed earlier in the meeting, but there was a discussion of the bussing. Rhonda noted that she still needed a BAR to be initiated at APS in order to pay for the bussing. Tonya and Kristi reported that the bus was working well for the most part. There is an EA on the bus every day, which helps. There had been a few issues with kids that only ride one way on occasion, and that the parents needed to be

educated on how to make sure the school knew of such changes. Rhonda and the administration will work together to make sure the EAs riding the buses do not go over their daily hours.

Afterschool dismissal is challenging at end of day with kids being released at different times and going to different parts of the building because of bus, and the kinks are still being worked out. Tonya and Kristi reported that aftercare in commons area upstairs in the main building. They reported that overall the move was very intense, and there is still construction going on. Delays in construction caused delays in moving which resulted in a lot of physical work for teachers. They both stressed how professional the teachers and staff had been throughout the move. They also have been impressed with HART construction, and mentioned they thought the construction foremen liked seeing the kids and the results of all their efforts.

#### **B Adoption of Resolution regarding Lease Purchase Agreement**

Rhonda and Tonya presented the resolution regarding Lease Purchase Agreement which had been sent by Charlotte Hetherington.

A motion was made by Victor Gamiz and seconded by Connie Chene to adopt the resolution.

There was a discussion as to if Aaron Kugler needed to sign as he is the Council President. It was decided that Jane Knap would sign as the Vice President, and Charlotte Hetherington would be called to verify that we had signed correctly. If necessary, we will call a special meeting to resign the documents.

Jennifer Hathaway called the roll for the vote, and the motion passed unanimously.

#### **VIII Reports and Miscellaneous**

##### **A. Head Administrators Report, Tonya Newton, Head Administrator**

Tonya presented the Head Administrator's Report. Highlights included a summary of the open house which was held on Sunday November 6 and a summary of the move.

##### **B AKCS Foundation Report, Carlos Rey Romero, Foundation Board President**

No report was given

#### **IX Adjournment**

A motion to adjourn was made by Connie Chene and seconded by Victor Gamiz. The motion passed unanimously. Meeting was adjourned at 7:33 pm.

Next Meeting Dec 14 2016